Dod Acquisition Manual

Department of Defense Risk Management Guide for Defense Acquisition Programs



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DODs Adaptive Acquisition Framework. This prototyping guidebook attempts to capture and consolidate these approaches, best practices, and recommendations into a single reference document for DOD. Interactive tailoring can be accomplished using DODs Adaptive Acquisition Framework website. http://fehehcs.com/userfiles/cardiology-iii-manual.xml

Part 2 provides guidance for government use of EVM, including applying EVM requirements to contracts, an introduction to analyzing performance, and a discussion of baseline review and maintenance and other post award activities. The appendices contain additional reference material. This guide seeks to bridge that gap. It supersedes the OTA Guide dated January 2017. The guide offers lessons learned and things to consider when participating on an integrated product team IPT. This guidebook describes methods for early identification and categorization of cyber vulnerabilities, as well as identification of associated critical mission and system functions. This guide is intended to help contracting officers appropriately price these items when a competitive market price does not exist or market data is not readily available. The report identifies specific recommendations to repeal provisions of law that unnecessarily constrain the authority of the Secretary of Defense and impede necessary agility. Includes numerous realworld case studies. Rather the value lies in the program manager's ability to apply critical thinking and adopt a culture of risk management that influences program decisions and execution of technical fundamentals. This guide is designed to provide PMs with best practices and tools to adopt or adapt so that management of projects are appropriate and effective in achieving desired results. It outlines EVM key components spanning the integrated business management systems and the integrated master schedule IMS. The purpose of this document is to define the process of performing an IMS assessment at two levels. This guide provides a standardized process for planning and conducting IBRs across the Air Force enterprise. This Handbook provides management and engineering guidelines to achieve a reasonable level of assurance that software will execute within the system context with an acceptable level of safety risk.

The guide provides a comprehensive set of guidelines to assist defense planners and program implementers in the execution of CDA programs. This guidance provides a generic set of safety precepts and safety design considerations and establishes a starting point toward ensuring safety is a fundamental pillar of the acquisition process and incorporates those necessary design considerations to safely sustain these systems. All Rights Reserved. Consequently, most businesses actively seek opportunities to work with the federal government, especially in difficult economic times. But as one of the world's largest consumers, the government dictates terms and conditions that other consumers cannot. Additionally, the government imposes socioeconomic conditions and requirements that reflect policies and interests far different and removed from the ordinary commercial transaction. And, in an effort to bring uniformity to the procurement process, the government has established and adheres to a complex set of procurement rules and regulations that serve the dual purposes of obtaining necessary goods and services and protecting the public fisc. Therefore, businesses seeking to obtain federal contracts or grants are well advised to understand the proverbial "rules of engagement" of federal procurement. Those that do stand a much better chance of minimizing risk and maximizing reward from their public sector work, while those that don't could find themselves engaged in a dispute with the government that could threaten their continued viability and survival. It is the job of the compliance officer to create an environment within the company that does not merely ensure that these rules are being met, but in an age of corporate responsibility, encourages the contractor company to be a good corporate steward.

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The Rules of Engagement The Federal Acquisition Regulation System But, prior to 1984, there was little consistency in the manner in which the various federal executive agencies acquired necessary goods and services. This lack of uniformity caused confusion and frustration in the contracting

community for obvious reasons the procurement policies that contractors were expected to follow could vary widely between the various agencies; oftentimes, contractors providing identical goods or services to different agencies followed wholly different procurement rules and entered into contracts with entirely different terms. The FAR System is comprised of numerous regulations that are codified in Title 48 of the Code of Federal Regulations CFR and that are updated on an annual basis. Ordinarily, unless authorized by statute or the FAR itself, supplemental agency regulations cannot deviate from the FAR. Instead, they are limited in scope to those that are necessary to implement FAR policies consistent with an agency's unique mission or within its unique structure. Common supplemental agency acquisition regulations are the Defense Federal Acquisition Regulation Supplement DFARS that apply to Department of Defense contracts, and the General Services Acquisition Regulations Supplement GSARS that apply to contracts with or administered by the General Services Administration. These and other supplemental agency acquisition regulations are contained nonsequentially in Chapters 3 through 99 of the CFR, and are also publicly available at www.gpoaccess.gov. Accordingly, the regulations that make up the FAR are divided into fiftythree separate "parts," each of which pertains to a specific procurement topic. For example, the regulations in FAR Part 3 pertain to improper business practices and contractor conflicts of interest.

Those in FAR Part 9 pertain to contractor qualifications, including grounds for suspension and debarment, while those in FAR Part 12 detail the somewhat relaxed procurement policies that apply to the government's acquisitions of "commercial items," or goods and services that are widely available to the public in the commercial marketplace. Using one of our examples from above, the regulations in FAR Part 3, then, tell contracting officers what factors they must or at least should consider when allegations of improper business practices or conflicts of interest are made about a particular contractor involved in a public contract opportunity. For the most part, the government's contracting officers have the primary responsibility for determining those regulations that apply to a given procurement, based on such considerations as the nature of the goods or services being purchased, the estimated total cost of the procurement, and the type of contract that will be used, among other things. While contracting officers on the whole do an excellent job ensuring that all applicable regulations both FAR and agency supplements are referenced or otherwise incorporated into the solicitations and contracts they issue, contractors also should develop a working understanding of the regulations that apply to the contracts they pursue. Other common authorized acquisition methods include acquisitions for commercial items FAR Part 12, acquisition by sealed bidding FAR Part 14, and contracting by negotiation FAR Part 15, among others. There are a variety of authorized contract types to ensure procurement flexibility, most of which fall into one of two broad categories fixed price and cost reimbursement. Generally speaking, cost reimbursement type contracts e.g. costplusfixedfee contracts impose more onerous cost accounting and reporting requirements on contractors than do fixed price contracts.

When the government terminated the contract, the contractor asserted a claim for anticipated lost profits. The Government defended the claim, in part, by arguing that the court should enforce the contract as if it had the termination for convenience clause because such clauses were required by agency regulation in all contracts paid for with appropriated funds. After much discussion, the court agreed, holding that the termination for convenience clause should be incorporated into the contract as a matter of law. Now, in addition to the government's right to terminate a contract for convenience, several other clauses have been held to be so "deeply ingrained" in federal public procurement policy as to satisfy the Christian Doctrine. These clauses include the disputes clause that implements the CDA, the changes clause, the payment clauses, and the clauses implementing the Buy America Act and Truth In Negotiations Act. Consequently, as a contractor at any level, it is important to understand the terms and conditions that apply to your contract—even if the prime contractor neglects to include the particular clause in your contract. Please log in or purchase

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The Federal Acquisition Regulation The Federal Acquisition Regulation System regulates the activities of executive agencies within the U.S. Federal Government when procuring goods and services using appropriated funds. The Federal Acquisition Regulation FAR is the principal set of rules in the FAR System that govern the U.S. Federal Government's procurement process. The FAR authorizes agencies to issue deviations from the FAR when necessary to meet the specific needs and requirements of each agency. DHS FAR Deviations Current and DHS FAR Deviations Archived The Homeland Security Acquisition Regulation The Federal Acquisition Regulation FAR authorizes agencies to issue agency acquisition regulations that implement or supplement the FAR and incorporate, together with the FAR, agency policies, procedures, contract clauses, solicitation provisions, and forms. The Department of Homeland Security Acquisition Regulation HSAR is the Department's acquisition regulations. HSAR Deviations Current and HSAR Deviations Current Archived The Homeland Security Acquisition Manual The Department of Homeland Security Acquisition Manual HSAM establishes uniform Departmentwide acquisition procedures, which implement or supplement the Federal Acquisition Regulation FAR, the Homeland Security Acquisition Regulation HSAR, and other agency regulations and statutory requirements. Deviations from the HSAM are authorized when necessary to allow DHS Components to deviate from the HSAM. HSAM Deviations Acquisition Notices and Reports Low Risk Closeouts DHS currently has contracts that are considered overage, as the period of performance or final delivery date of these actions has expired and the time allowed for contract file closeout has elapsed. To clear the backlog of overage contracts, DHS, in collaboration with its Procurement Innovation Lab PIL, developed procedures that would enable the Agency to closeout these elapsed actions in an efficient and cost effective manner.

Service Contract Inventory Section 743 of Division C of the FY 2010 Consolidated Appropriations Act, P.L. 111117 requires civilian agencies subject to the Federal Activities Inventory Reform Act of 1998 Public Law 105270; 31 U.S.C. 501 to prepare an annual inventory of their service contracts. This site contains Department of Homeland Security service contract inventory reports by fiscal year. The reports meet all Office of Management and Budget requirements on data elements and structure. The governmentwide inventory can be found here. The governmentwide inventory can be filtered to display the inventory data for DHS. DHS Service Contract Inventory Analyses and Planned Analyses FAIR Act The Federal Activities Inventory Reform Act of 1998 Public Law 105270, known as the FAIR Act, was enacted by Congress and requires executive agencies to make an annual accounting of government personnel by location, function, and position performing either commercial activities or inherently governmental activities and submit them to the Office of Management and Budget OMB. An activity function code is used to describe the work performed by each full time employee. DHS FAIR Act Inventories DHS Acquisition Forms and Guides The forms listed in this section, DHS Forms 7001, 7002 and 7003, are used primarily for the closeout of costreimbursement, timeandmaterials, and laborhour contracts. The forms may also be used for closeout of other contract types to protect the Governments interest. DHS Form 7004 is used by employees claiming restitution under the contract. Whistleblower Protections for Contractors and Subcontractors Information on the Office of Inspector General's OIG Whistleblower Protection Program.

The brochure may be particularly helpful to agency personnel whom may not have extensive acquisition training yet perform acquisition functions such as source selection authority; member of a source selection evaluation board; contracting officers representative; or program manager or deputy program manager with oversight authority over specific contracts. The Guides were developed to provide instruction and professional guidance for contracting personnel. They provide detailed discussion and examples applying pricing policies to pricing problems. However, as noted in FAR 15.4041a7, the Guides are not directive and should be considered informational only. In each Activity, you will find It is organized around key responsibility areas and provides suggested steps, resources, tools, source documents, links, and other information that are relevant to each. The ACM Guidebook Update Tracker lists all of the updates made to the Guidebook since its September 30. 2015, release in chronological order. The Guidebook serves as a resource for both students and training providers on how training will be administered for FAI's certification and continuous learning courses. Therefore, addressing security threats has become an everincreasing priority for the federal government. Enforcement of "Controlled Unclassified Information" CUI protection continues to intensify as private government contractors and other nonfederal organizations are continually required to update their security systems and procedures to meet the threats of the day. The DFARS is intended to maintain cybersecurity standards according to requirements laid out by the National Institute of Standards and Technology NIST, specifically NIST SP 800171. Failure to meet these requirements could have resulted in the loss of current DoD contracts. With the deadline now past, all DoD contractors must meet the minimum requirements and show proof to the Department of Defense for all contracts moving forward.

To meet the minimum requirements, DoD contractors must DFARS details fourteen groups of security requirements, which affect numerous aspects of IT information security. After all, meeting the SP 800171 is not a onetime fix, rather it is a continuous assessment, monitoring and improvement process. Thankfully, the DoD understands the challenge and allows for the use of subcontractors. Data breaches happen even in the most secure computing environments. Working with a security centric thirdparty provider such as a Managed Security Service Provider, or MSSP, may give contractors access to the additional security required without a massive capital investment to develop internal controls and cybersecurity departments. This means that their work on behalf of DoD will be suspended until they implement suitable security measures to protect CUI. In addition, the Department of Defense may impose financial penalties, including seeking damages for breach of contract and false claims. They could even face suspension or debarment from working with the Department of Defense again. This handbook was specifically developed by NIST with the intention of assisting U.S. DoD contractors who supply chains for the Department of Defense. There are many qualified and experienced Managed Security Service Providers MSSP in the U.S. who specialize in compliance services and monitored cyber security for DoD contractors who need to meet DFARS compliance requirements. An MSSP will be able to perform this assessment and perform any remediation work necessary to become compliant. Remember that DoD contractors remain ultimately responsible for ensuring that their company meets the DFARS requirements, so it is essential to choose an MSSP you are sure you can trust. An outsourced provider will have all of the required document templates for the Gap Analysis and the System Security Plan as well as the advanced tools required to monitor and respond to security incidents.

They will also have the resources required to perform the remediation steps required to become compliant and the legal documentation to prove compliance has been reached and is being maintained should the Department of Defense ask. This process is called the Gap Analysis. Gap Analyses are designed to discover inadequate systems setups and processes that may not meet the DFARS regulations. Taking a close look at a company's network and procedures is the first step to ensuring compliance. The professionals at an MSSP use their findings to create remediation plans that will correct any problems and keep our clients in line with DFARS compliance standards.

Having a wellresearched plan also makes it easier for DoD Contractors to make necessary changes to their systems. For those DoD Contractors, please see "What to do if a security breach occurs below." This documentation provides legal protection from potential fines. Instead of taking risks, companies should make sure they have as much protection as possible. Otherwise, they could find themselves spending millions in court costs and fines. To help with those controls, the DoD now requires rapid reporting on all intrusions and potential security threats. According the policy, rapid reporting means within 72hours of the discovery of the breach. While the DoD makes reporting easy using this link, getting together all of the needed information could be a challenge without a cybersecurity expert on hand to help. Our approach follows our Robust Managed Security Services Plan MSSP in the utilization of our professional team, detailed processes and successful tools to meet compliance needs. We pay careful attention to detail in targeting weaknesses and implementing best practices to maintain security measures in the prevention of future potential threats. We use threat intelligence tools designed to organize tasks and execute operations in the most productive way.

Through our many experiences, we've finetuned several solutions that enable our clients to prepare to achieve compliance faster and at a lower cost compared to other solutions that have been popping up in the market recently. For the convenience of students, the links listed below are grouped consistent with the CON 090 Student Guide as published by The Contracting Education Academy at Georgia Tech. The DOE Acquisition Guide serves this purpose. The Acquisition Guide consists of chapters that correspond to the DEAR and FAR Parts. The Guide is intended to serve as a primer on various acquisition issues, and may not present lengthy discussion on every subject. Users are encouraged to consult other material that is referenced in each section of the Guide for supplemental information. DOE, for nonNational Nuclear Security Administration NNSA activities, and to the Administrator, National Nuclear Security Administration for NNSA activities. In most cases the Senior Procurement Executiverelated authorities of the Administrator, NNSA have been delegated to the Director, Acquisition Management, NNSA. The Acquisition Guide will be issued and maintained by the Office of Policy and will be amended to add material or to revise existing material as necessary. Fiscal Year FY 2003 budget guidance issued by the Director, Office of Management and Budget on June 19, 2001, directed that in FY 2003 Federal agencies were to use the CCR, an existing online database System Awards Management, as the single validated source on vendors doing business with the Government. Further, prospective vendors would be required to register in CCR prior to the award of Federal contracts to them. In December 2002, DOI issued a Departmentwide FedBizOpps Special Notice for all existing and prospective DOI contractors informing them of the CCR registration requirement.

In addition, throughout FY 2003, bureau and office contracting activities implemented the interim DOI policy and advised vendors of the CCR registration requirement through a variety of media, e.g., web site postings and links, fliers, notices in synopses, solicitations and contracts, through outreach at trade fairs, and in Business and Economic Development counseling sessions with small businesses. The final rule applies to contracts including purchase orders, basic agreements, basic ordering agreements, blanket purchase agreements, or modifications awarded on or after October 1, 2003. Existing contracts, basic agreements, basic ordering agreements, or blanket purchase agreements with a period of performance beyond December 31, 2003 are also covered under the final rule and must be modified to include the requirement that vendors be registered in the CCR database by December 31, 2003. Existing contractors whose contractual documents are modified to include CCR registration must maintain registration until final payment. We no longer have to go to several different areas. GS13 Acquisition Support POC Thank you for building this product. As a PM with an engineering degree, this helps organize the data in a way I think. The introduction to the website definitely helped me to understand the structure and make the data useable for the future. GS12 Program Manager Great quick update of the significant revisions to the tool. This was

extremely timely training, as we are in the early planning phase for MSB and ASP development. The tool will be extremely helpful. Start your business in 10 steps. See the guide But be warned Winning a federal contract also means complying with laws and regulations unique to those doing business with the government. Many new contractors, especially small businesses, are unprepared for the rules and regulations they must follow, which can lead to costly errors and potential legal problems.

Its purpose is to ensure purchasing procedures are standard and consistent, and conducted in a fair and impartial manner. So whether you are a small business owner or the contracting official, it is important to understand FAR. There are many costly pitfalls if you dont take the time to understand the provisions in your contract, which often reference areas of the FAR. Statutory authorities to issue and revise the FAR have been delegated to the Procurement Executives in DOD, GSA and NASA. Federal contracts contain or reference many provisions unique to the government. These provisions include requirements for The Legislative and Judicial branches are not required to comply with the FAR, but tend to follow it in spirit and content. In addition, Executive Branch agencies issue supplemental regulations that include purchasing rules unique to these agencies. The looseleaf circulars and the Internet version are updated as soon as possible after FAR rules are published in the Federal Register. Click here to access the most current version of the FAR. A looseleaf copy of the FAR, Federal Acquisition Circulars, can be downloaded at FAC. The new guide is a stark departure from the previous OT for Prototype Guide, issued in January 2017, which is rescinded. The previous Guide was fundamentally flawed, starting with the fact that it was issued by the Director, Procurement and Acquisition Policy, an official with no authority to mandate how the Secretaries of the military departments exercise their statutory Other Transactions authority. Although styled a guide the previous issuance contained a number of mandatory provisions. Some organizations, such as the Department of the Army, apparently took it as a binding directive and made compliance with that Guide mandatory in their delegations of authority. Its layout and style are a complete departure from the prior Guide and cannot be mistaken for regulation.

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